

EXECUTIVE DECISION RECORD SHEET

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| Name of decision maker: | Councillor Ron Tindall |
| Portfolio: | Corporate & Commercial Services |
| Date of Portfolio Holder Decision: | 31/10/2023 |

Title of Decision:

Consultations on the proposal to introduce parking restrictions on the High Street, Bovingdon

Decision made and reasons:

1. To engage ADL Traffic & Highways Engineering Ltd consultants to undertake an informal consultation on the proposal to introduce parking restrictions on High Street, Bovingdon. The proposed parking restrictions are:
 - A Goods Loading only bay restricted from 8am to 6pm Monday to Saturday with no return within 1 hour
 - A Disabled Badge Holder only parking bay restricted to a maximum of 3 hours parking for blue badge holders only from 8am to 6pm Monday to Saturday with no return within 1 hour
 - Eight x Limited Waiting bays restricted to a maximum of 2 hours parking from 8am to 6pm Monday to Saturday with no return within 1 hour
 - One x limited Waiting bay (approx. 5 standard vehicles in length*) restricted to a maximum of 2 hours parking from 8am to 6pm Monday to Saturday with no return within 1 hour
 - One x Limited Waiting bay (approx. 3 standard vehicles in length*) restricted to a maximum of 2 hours parking from 8am to 6pm Monday to Saturday with no return within 1 hour
 - Two white advisory 'H' bar lines indicating dropped kerbs.
 - Existing bus stop to be marked out and made enforceable.

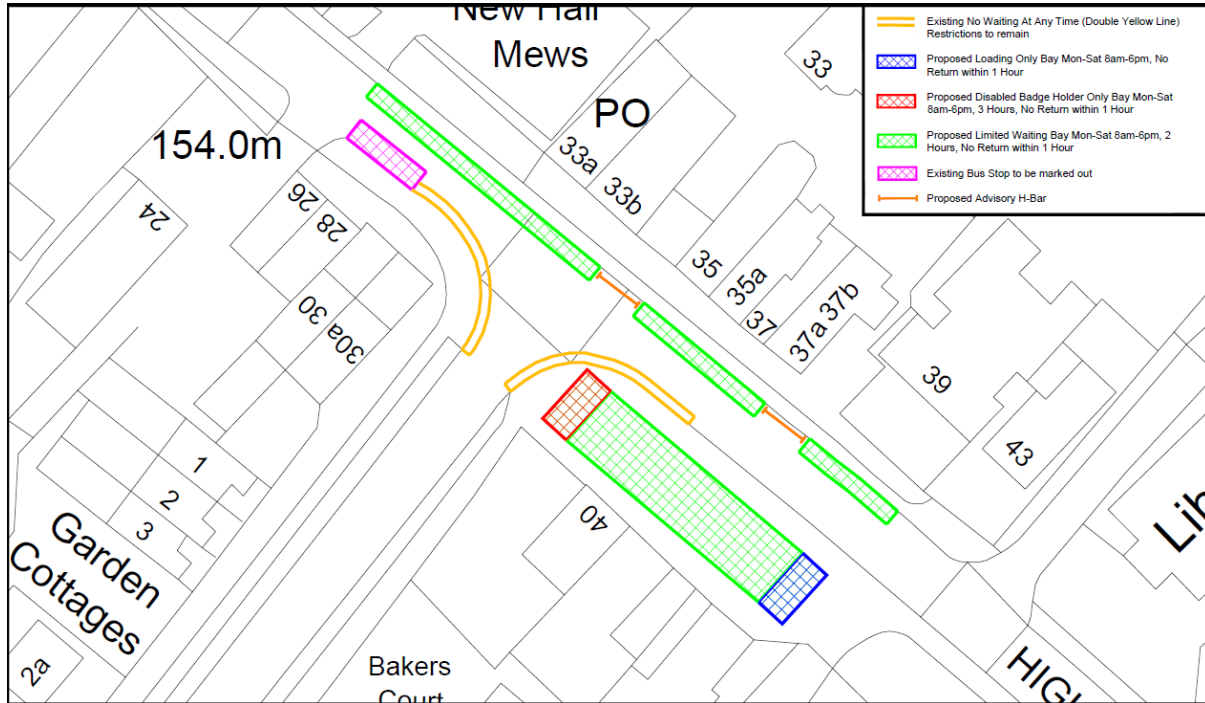
** A standard vehicle would be equal to the length of a family vehicle such as a Ford Focus*

Please see the plan below.

2. The introduction of the restrictions is proposed to regularise the on-street parking provision.
3. The reason for the decision is to enable better parking for those visiting the local shops.

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4. To delegate the decision to undertake a statutory consultation and then implement the restriction (if applicable) after having received the feedback from the consultations, to the Head of Commercial Development in consultation with the Portfolio Holder for Corporate & Commercial Services.



Reports considered: (here reference can be made to specific documents)

No reports to be considered

Officers/Councillors/Ward Councillors/Stakeholders Consulted:

Should the decision be approved consultations will take place with:

Hertfordshire Constabulary
Hertfordshire Fire and Rescue
East of England Ambulance Service
Hertfordshire County Council (the highway authority)
Affected Bovingdon ward Councillors
Residential premises within the proposed area

Site notices will be erected in the affected area, an advertisement will be placed in the local newspaper, and also the proposal shall be placed on the councils website to inform drivers of the formal (statutory) consultation if the scheme progresses to this formal consultation stage after receiving feedback from the initial informal

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residents/business consultation.

Deputy Monitoring Officer Comments:

Local traffic authorities derive their powers from the Road Traffic Regulation Act 1984 and the Traffic Management Act 2004. The Council should ensure that the relevant procedures under the legislation have been complied with prior to introduction of the parking restrictions.

S151 Officer Comments:

This project can be funded from existing approved budgets.

Implications:

Without appropriate measures, inappropriate parking will continue.

Risk:

The intention of this consultation is to comply with legislation and therefore avoid the risk of non-compliance.

Value for Money:

Based on previous projects, the costs of implementation are estimated to be approximately £12,000 consisting consultancy fees (including consultation, reports and Traffic Regulation Order). Also signage, lining, advertising, and any ancillary works/contingency.

Bovingdon Parish Council are willing to fund £6,000 of the above cost.

The consultancy selected for this function have previously carried out consultations and design works for DBC and are familiar with the area. They are also one of the named contractors in the framework agreement for the provision of consultancy for traffic related operations and parking.

The cost will be taken from the Parking Services 'On-street consultancy budget' - MB200 3950.

There will be on-going revenue costs for lines & signs and enforcement.

Options Considered and reasons for rejection:

Not to consult on the proposals, which would leave inappropriate parking issues unresolved.

Portfolio Holders Signature:

Date:

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| Details of any interests declared and any dispensations given by the Standards Committee: |
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| For Member Support Officer use only |
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| Date Decision Record Sheet received from portfolio holder: 31/10/2023 |
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| Date Decision Published: 31/10/2023 | Decision No: PH-023-2023 |
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| Date of Expiry of Call-In Period: 07/11/2023 |
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| Date any Call-In received or decision implemented: |
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BACKGROUND

Local councillors and Hertfordshire highways have introduced ten bays in Bovington High Street outside the bank of shops next to Old Dean, Bovington.

The bays have been in place for some time now, however parish councillors have found that vehicles are parking for long periods and have requested limited waiting restrictions to make available parking for customers visiting local shops.

Although unsubstantiated, a number of businesses claim that the new parking bays are being parked in for long periods preventing customer-parking leading to lost revenue.

There are also customer parking the opposite side of the street to where the new parking bays have been introduced. Parking Services have proposed that these bays have limited waiting restrictions to make available parking for customers visiting local shops.

For accessibility, a disabled badge holder only bay has been proposed along with a loading bay to service the shops and their customers.

Contracted consultants working on behalf of the council have produced a proposal plan and will carry out an informal public consultation to ascertain whether the proposals would be supported within the community.

Parking Services and Councillors will review the feedback. The Head of Commercial Development in consultation with the Portfolio Holder for Corporate & Commercial Services and local ward councillors will then decide whether to undertake a statutory consultation and then implement the restriction (if applicable) after the feedback from the consultations.